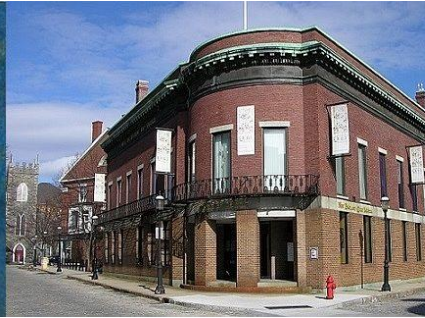




New England Quilt Museum

18 Shattuck St, Lowell, MA 01852 • nequiltmuseum.org



A Summer Celebration of New England Quilts
The Best of the Region's Quilt Guilds • August 3 - 27, 2017
A Free Community Festival

Quilt Entry Form & Instructions for Supporting Guilds

The Summer Celebration of New England Quilts will feature a gallery exhibition of exceptional quilts made by the Museum's Supporting Guilds. All Supporting Guilds are invited to submit one quilt, selected by their membership, for inclusion in this special exhibition. Entries must exemplify excellence in design, construction, and finishing. The quilts will not be judged, but a Viewers' Choice Award will be presented. The winning guild will be invited to display its members' quilts in the Classroom Gallery of the New England Quilt Museum in 2018.

| | |
|----------------------------|--|
| Title: | A Summer Celebration of New England Quilts |
| Exhibit Dates: | August 3 - 27, 2017 |
| Location: | The New England Quilt Museum, 18 Shattuck St in Lowell, MA |
| Entry DEADLINE: | June 1, 2017 |
| Delivery Deadline: | July 12, 2017 Hand-deliver to NEQM between 10:30 am and 3:30 pm |
| Quilt Return Dates: | Pick up in person at NEQM between 10:30 am and 3:30 pm, August 28-30, 2017 Return shipping from NEQM takes place August 28-30, 2017 |

Please review the following instructions before completing the Quilt Entry Form on page 3:

1. Only Supporting Guilds of the New England Quilt Museum (NEQM) are eligible for this exhibition. A complete list of Supporting Guilds can be found on the NEQM website at www.nequiltmuseum.org/neqm-supporting-guilds.html.
 - To become a Supporting Guild or renew your guild's support, please download and complete the guild membership form available at www.nequiltmuseum.org/neqm-supporting-guilds.html.
2. Entries must consist of two layers of fabric with a middle layer of batting. It must display quilting by machine and/or hand. Quilting is defined as a running stitch that passes through top, batting and backing. Tied quilts are not permitted.
3. NEQM will not accept entries made prior to 2007.
4. NEQM reserves the right, for whatever reason, to reject any quilt submitted.

5. Due to limitations in the Museum's gallery space, quilts should be no larger than 80" wide and 88" long, but no smaller than 24" wide and 24" long. Quilts will be hung as space permits, but all accepted entries will be displayed.
6. All quilts, regardless of size, must have a 4" hanging sleeve sewn to the upper back of the quilt.
7. All quilts must have a label on the back with the title, guild name, quiltmaker's name, address, and phone number.
8. In addition to the completed Quilt Entry Form (page 3), NEQM requires two photo images of the quilt: (1) view of the entire quilt, (2) close-up showing the quality of the stitching, piecing, and/or appliqué. There are two preferred methods for submitting these images:

Method #1: E-mail two JPEG images to director@nequiltmuseum.org

- JPEG images must be identified with the guild name. (For example, "XYZ Guild.jpg" and "XYZ Guild detail.jpg")
- Images should be in sharp focus and reflect the true color of the quilt.
- Digital images will not be returned and may be used for educational and/or publicity purposes.
- The completed Quilt Entry Form (page 3) may be e-mailed as a PDF attachment with your images. If you prefer to mail a hard copy of the form, please indicate that in the e-mail message containing your images.

Method #2: Mail printed photographs (4"x6" or larger) with your completed Quilt Entry Form (page 3).

- Mark your guild name **ON THE BACK** of the photo.
- Indicate – using arrows – the top of the quilt
- Images should be in sharp focus and reflect the true color of the quilt.
- Photographs will not be returned and may be used for educational and/or publicity purposes.

9. All entry forms must be postmarked **no later than Thursday, June 1, 2017**.
 10. All shipping costs to and from the New England Quilt Museum are the responsibility of the guild.
 11. Quilts must arrive at the Museum no later than **Wednesday, July 12, 2017**.
 12. No quilt may be withdrawn prior to the close of the exhibition on **Sunday, August 27, 2017**
-

Quilt Delivery/Shipping Guidelines for Supporting Guilds

Please read the following instructions carefully:

We must receive your quilt no later than July 12, 2017 at the New England Quilt Museum (NEQM), 18 Shattuck Street, Lowell, MA 01852. Please keep in mind that no quilt will be removed from the exhibition while on display August 3-27, 2017.

1. PREPARING YOUR QUILT FOR NEQM

- Make sure your quilt has a label on the back including the title, guild name, quiltmaker's name, address, and phone number.
- Make sure your quilt has a 4" hanging sleeve sewn to the upper back of the quilt.
- Complete the Quilt Return Form (page 5) and put it in an envelope.
- Place your quilt in a plastic bag to protect it from moisture, and tape the envelope to the outside of the plastic bag, so it is visible when opened.

2. HAND DELIVERY AND PICK-UP

- Hand-delivered quilts will be accepted at NEQM on Wed, July 12, 2017, between 10:30 AM and 3:30 PM.
- You will be given an Entry Receipt, which will be signed by an NEQM representative. Do not lose this receipt! You must present it, if you or your designee intends to pick up the quilt in person.
- Quilts may be picked up in person at NEQM between 10:30 AM and 3:30 PM, August 28-30, 2017.

3. SHIPPING YOUR QUILT

- Pack your quilt in a sturdy box or mailing tube. We will use your shipping materials to return your quilt. Please do not use any kind of packing pellets.
- Enclose the Return Shipping Label (page 5) and your check for the return shipping of your choice in the envelope along with the Quilt Return Form (page 5).
- Ship your quilt to arrive at the NEQM by July 12, 2017. To guard against theft, we suggest that you do not put the word "quilt" on the exterior of the box.
- Send to New England Quilt Museum, 18 Shattuck St, Lowell, MA 01852.
- Quilts to be shipped back will leave NEQM from August 28 to August 30, 2017.

4. INSURANCE

- All reasonable care will be used when handling your quilt. NEQM insures quilts that have been accepted as part of the exhibition.

If you encounter a problem with delivering your quilt, or you have questions about these instructions, please contact NEQM Visitor Services at 978-452-4207 x 16, or e-mail shop@nequiltmuseum.org

QUILT RETURN FORM

Complete this form and enclose it with your quilt to arrive at NEQM no later than July 12, 2017

Guild Name: _____ Quilt Title: _____

Return Contact Name: _____ Phone: _____

Please indicate below whether you will pick up your quilt in person or require return shipping:

____ I will pick up at NEQM, 18 Shattuck St, Lowell, MA between August 28 and 30, 2017.

____ Please ship my quilt. My shipping preferences are indicated below.

Please ship my quilt back via:

USPS Priority: \$30 _____ **USPS** Registered: \$35 _____

FedEx Ground: \$25 _____ **FedEx Express** \$35 _____

____ I have enclosed my check # _____ for \$ _____ made payable to NEQM.

Do not forget to enclose your check! Doing so may delay the return of your quilt

FROM:

Return Shipping Label

New England Quilt Museum
18 Shattuck St.
Lowell, MA 01852

TO:

Name _____

Special Instructions:
Use Separate sheet if needed.

Address 1: _____

Address 2: _____

City: _____ ST: _____ Zip: _____